



United Sunshine States Portuguese Water Dog Club, Inc

610 S Acorn Way
Seneca, SC 29672

Q1 Board Meeting – Meeting Minutes
Date: 02/02/2021 /Time: 7:01pm

In Attendance

Teleconference Meeting Called to Order by Vickie Baker. Attendees: Karen Childers, Debbie Jackson, Nancy Nelson, Lizette Wagoner, Marilu Novy, Leigh Stafford

President's Report – Vickie Baker

The timeline of activities for 2021 was reviewed. Each board member was requested to review the timeline and report if there are changes or additions that are needed and get these to Vickie. In order to establish Club Goals for 2021 Vickie asked each board member to submit at least one club goal by Friday February 5. Vickie will send them out for review.

Report that Lizette Wagoner, incoming Treasurer, will get the signatory changed at Wells Fargo for the club account. She will also obtain the check book and credit card from Nancy Vencill, the out-going treasurer. This will need to be done soon, as payment will need to be made for fees for the St Mary's Water Camp and the June Water Trial.

It was noted that during June 2021 new board members will need to be solicited. A committee may need to be formed.

The next quarterly meeting is April 27 at 7 pm, 2021 and the Annual Meeting is December 7, 2021. The notification letter was sent out via CC on January 7 with the Announcement of the Board of Directors for 2021.

The timing of the Water Trial announcements (premium) and opening and closing of entry dates, may be different this year driven by on-line signups. The trials typically fill in a day or less.

The president stated that she has given Lizette Wagoner a copy of every master password for every system the club uses in case of any future emergencies.

Vice-President Report – Marilu Novy

No Report

Secretary Report – Debbie Jackson

Results of E-votes

- The minutes of the Jan 5 meeting were approved. (all 6 approved)

- Option B to sell the old club boat passed. Purchase of the Stafford Boat is contingent upon the sale. (4 Votes for Option B, one voted option C and one did not vote).

Treasurer Report – Lizette Wagoner

During 2020 the club lost \$6000 primarily due to the purchase of the boat and awards.

The budget for 2021 is underway and almost complete. A few Water Activity estimates are being updated and Vickie will review and get the Budget to the treasurer in early February.

Insurance will change this year because of the new water trial and water camp locations. Karen to provide Lizette a list of water trials and water camps to be named as insured on our Liability policy. The insurance policy ends March 1.

Membership Report – Nancy Nelson

As of the date of this meeting, 129 Members have renewed and 29 have not bringing the total numbers of members on our list to 158. Of the 29 that have not renewed 6 are Qualified New Puppy (QNP) owners and are not expected to renew. The list of non-renewals was read and several board members volunteered to contact the ones they knew to urge them to rejoin.

Vickie mentioned that our Membership Policy states March 31 as the deadline to renew. Vickie suggested that this deadline be moved up to January 31, 2021. Vickie will send out a policy update for the Board to review.

Vickie will post the new members on the website under members only information.

Water Activity Committee (WAC) Report

Karen Childers, WAC chair for 2021 moved that the WAC membership, as stated in the WAC report, consisting of Karen Childers, Meg Defore, Amanda Ellery, Lydia Moyer, Nancy Nelson, Marilu Novy and Alan Reisdorf, be approved. Debbie Jackson seconded. Unanimously approved.

The club has identified two water trial sites this year pending PWDCA Water Trial Committee approval. Over 30 sites were evaluated. The site for the June water trial will be Pyne Road Park on West Point Lake in LaGrange, Ga on June 25-27, 2021. The club will be required to provide security however there are not fees for the use of the park. The August water trial will be held at Camp Kanuga in Hendersonville NC. The charge will be \$500 for beach rental for Friday, Saturday and Sunday, however, there are not security fees. A cafeteria will be available for the August water trial. The date for the second trial is set as August 20-22 which represents a week change. It was noted that all water trial applications and site applications are now online and that this is a new process. The Pyne Road Park site application has been submitted but Marilu stated that the on-line process was not ideal. The site application for the Camp Kanuga will be submitted following approval of the Pyne Road site. The water trial applications will be submitted once the site applications have been approved.

A letter of intent will be executed with Pyne Road Park and a contract with Camp Kanuga will be executed following PWDCA site approval.

The water site practice set up was discussed, and it was agreed that the markers and boat launching will wait until Friday morning to engage more members in the set up. This will mean that the practice times will be reduced from 15 minutes to 10 minutes per entry. Water Trial Site Set up will happen Friday afternoon after practice.

The June Water Trial application is due no later than February 26, 2021. The application is expected to be completed sooner. The application requires the host trial committee members be listed. The host trial committee members that have been identified are as follows:

- Karen Childers – Water Trial Chair
- Marilu Novy – Trial Secretary
- John Brock – Head Steward

Several positions are still open; however, they need to be filled and listed prior to sending the water trial application in. Karen will send the open positions out to the board.

Advertising in the Courier is due February 15, 2021. If the sites and/or trials are not approved as of that date a note will be added as to “Pending PWDCA approval”.

Alan Reisdorf agreed to be Judges coordinator. Suzanne Malick is the Judge for the June water trial and Julie Asbed will be the judge for the August water trial. Special attention will be paid to selecting the LaGrange host hotel. Pyne Park is assisting in this effort.

There were no further questions on the water trials.

Karen thanked Leigh and Landon Stafford for providing their home for water camps and their years of assistance.

Water camps have been scheduled. St. Mary’s has a new charge of \$60 a day to use Notter’s Pond, and the club is still responsible for the porta potty. Camden County will contact DNR to determine that there are no alligators in the pond prior to each camp. St. Mary’s Water Camps will include lunch.

More camps are expected to be scheduled in New Smyrna Beach later in the year.

Nancy and Kent Nelson will host two water camps this year at their home in North Carolina.

Villa Rica Water Camp will include lunch.

Karen Childers moved to approve the water camps as listed in the WAC report. Vickie Baker seconded. Unanimously approved.

A “save the dates” will be sent to members. Vickie will get the website updated to reflect the water camps and get on-line registration posted within the next month. There will be a transition from the old website to the new website that will need to be managed. More on that later.

Karen Childers moved to accept the water camp fees as listed in the WAC report. Nancy Nelson seconded. Unanimously approved. However, Vickie asked Karen to negotiate with Camden County PSA to only pay the park fees just prior to the water camps.

The old boat is outfitted for water work and will be offered for sale at \$500 through various outlets including Facebook to Portuguese Water Dog clubs and members first. Leigh will obtain a sales description for use in these offerings.

The old boat will be moved from Leigh and Landon’s home to Meg DeFore’s home. Leigh Stafford will check on the status of the tags.

Please refer to the WAC Report attached to these meeting minutes for details.

Communication – Nancy Nelson

Nancy Nelson will send out a constant contact email to members notifying them of the Water Camps and Water trials. These will also be posted on Facebook.

Performance Awards – Pam Oberst

Vickie Baker thanked Pam Oberst for handling the 2020 Performance Awards for the Club. 41 members responded with new performance titles for 74 dogs. The Crate Tags have been mailed out to those who requested one. Vickie Baker will follow up and ensure the Ad is placed in the Performance edition of the Courier, deadline is April 2021.

Website Administration- Vickie Baker

A new USSPWDC website is being built. Hope to have it up and running by April, 2021. Vickie will coordinate the domain and host transfer with David Lavoie who currently hosts our Weebly Website.

In the meantime, the current Website will be updated with water camps, membership list and the financial statements.

Merchandise – Debbie Jackson

A new T-shirt design was sent around for viewing by the board.

It was determined to move forward in setting up our merchandise for on line purchase.

Events – Lizette Wagoner and Leigh Stafford

The AKC is awarding more virtual titles such as ACT Jumpers, Rally, BN, Novice. Some titles will be changed to include the V for virtual, Ex CDV rather than CD. Lizette recommended another AKC Virtual event at Meg's and she will coordinate on the date for that event.

Vickie suggests that we come up with events, virtual or in person, fun days etc. to try to include more PWD owners.

Next Meeting

The next Quarterly Board Meeting is scheduled for April 27, 2021 at 7 pm.

The motion to adjourn was made at 8:39 pm and was passed unanimously.

ATTACHED IS THE WAC REPORT.

WAC Activities Report

January 30, 2021

Committee Members:

The following members resigned from the WAC: John Brock, Landon Stafford, Chris Dort, John Ellery.

In keeping with the reduction in Board positions, the number of WAC members was reduced from nine to seven.

Nancy Nelson and Amanda Ellery were selected to join the WAC, Amanda assuming John's position responsible for water trial inventory and logistics.

With Board approval, the members of the Water Activities Committee are:

Karen Childers, Meg DeFore, Amanda Ellery, Lydia Moyer, Nancy Nelson, Marilu Novy, Alan Reisdorf

Water Trial Sites:

The WAC unanimously voted on the following related to water trial sites:

Given that we have at least two vetted, available water trial sites, we recommend the Club hold water trials in two separate locations. This will allow us to further evaluate the sites for future dates and will benefit our members working on WWDX, CWDX and Master titles.

A Site Selection Committee was formed in December to identify, evaluate, and select trial sites for 2021. Committee members are: Karen Childers, Chair, Vickie Baker, Tom Leather, John Brock, Nancy Nelson, Marilu Novy.

The Committee, along with Club members, identified more than 30 potential sites(see "Water Trial Sites Evaluated" document attached).

Until today, we were in the final stages of evaluating three sites:

- Camp Kanuga, Hendersonville, NC
- Pyne Road Park, West Point Lake, LaGrange, GA
- Dreher Island State Park, Lake Murray, Prosperity, SC

Greg Illchuck, who graciously traveled to Camp Kanuga to evaluate the site from a judge's perspective, went to Dreher Island State Park today. The private beach area we had identified will not work as scrub pines hanging over the water and water depth are issues.

At this point we need to get final answers on several cost issues at Pyne Road Park and Camp Kanuga and also reevaluate whether we wish to re-look at Crow's Lake or St. Mary's from a geographical standpoint.

Ultimately, the Site Selection Committee will recommend two sites to the WAC, who will in turn recommend the sites for Board approval.

Once sites are selected, we will put together a water trial budget and determine if entry fees need to be raised.

Water Camps:

- Landon and Leigh Stafford are selling their property and will not be holding water camps. Huge thanks to Landon and Leigh for all the support they have given the club and all the times they hosted events on their property.
- Meg DeFore's father is in very poor health and she expects to have to sell her parents home and move her mother to Florida shortly. Due to the uncertainty, she cannot commit to camp dates at this time but still wants to hold camps on her property.
- St Mary's is now charging \$60 per day for park rental. They will continue to send a DNR person to check for alligators prior to our camps. We need to pay to reserve the dates but we can cancel at any time with a refund.
- The Leather's declined to run the Villa Rica camp on a volunteer basis so the WAC will organize and run the camp.
- Nancy and Kent Nelson have graciously opened their property in Mill Springs, NC for water camps.

Proposed 2021 Water Camps for Board Approval:

March 13	New Smyrna Beach, FL	Dryland Training, Rowing/Steward Clinic
April 10	New Smyrna Beach, FL	Water Camp
April 23 - 25	St. Mary's, GA	Water Camp Includes Lunch
April 30 – May 1	Mill Springs, NC	Water Camp
May 21 – 23	Villa Rica, GA	Water Camp Includes Lunch
June 3 – 4	Mill Springs, NC	Water Camp and Mock Trial
June 11 – 13	St. Mary's, GA	Water Camp Includes Lunch
June 25 – 27		WATER TRIAL
July 23 – 25	St. Mary's, GA	Water Camp Includes Lunch
August 13 – 15		WATER TRIAL

Proposed Fees for Water Camps for Board Approval:

Recommended Camp Fee Structure

St Mary's - \$30 per dog per day, increase from \$20 last year to cover park rental.

Villa Rica - \$30 per dog per day, decrease from \$40 last year as we do not need to cover the Leather's expenses.

New Smyrna Beach - \$15 per day per dog, increase from \$10 last year.

Mill Springs - \$20 per day per dog

Given these fees and expenses as identified we would make a profit of \$2,800 on water camps. I have assumed 5 NSB camps which is 3 more than we currently have dates for. However, I think we will add at least 3 NSB camps over the summer. Profit on water camps in 2020 was \$ 2,038.

I recommend the Board approve the water camp fees as listed and also approve \$540 payment to Camden County Public Service Authority for rental of Notter's Pond for three, three-day water camps.